

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**August 27, 2013
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, August 27, 2013 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Drake called the meeting to order at 7:04PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

Absent: White

Solicitor: Present, Mr. Lee Price

The Board met in Executive Session on August 6th, August 13th, August 20th, and this evening, August 27th to discuss matters of personnel, negotiations, and real estate.

Approval of Minutes

Recommend approval of the following Meeting Minutes: July 23rd Regular Board Meeting; August 6th Athletic, Education and Policy Committees; August 13th Facilities Committee; August 20th Special Voting Meeting and Finance Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: White

School Feature

Mr. Justin Stephans, Regency Park Principal – STEAM Grant

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

Mr. Chris Kearns, 326 Aberdeen Street, spoke regarding transportation to a private school.

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE(S) OF USE	SCHOOL AND AREA
1. Elementary Librarians	October 23, 2013	Sr. High – Gym #1, Library, Cafeteria
2. Plum PTA Council	September 6,13,27 and October 18,25, 2013	Sr. High – Athletic Field, Concession Stands
3. Plum PTA Council	January 28, 2014	Sr. High – Auditorium Lobby Area
4. Plum PTA Council	March 24, 2014	Sr. High – Auditorium/Cafeteria
5. PHS Boys' Soccer Boosters	September 5,17,21,24,28 October 8,15, 2013	Sr. High – Athletic Field Concession Stand
6. PHS Boys' Soccer Boosters	October 15, 2013	Sr. High – Gym Lobby
7. PHS Girls' Soccer Boosters	September 4,7,9,18,23,30, October 7, 14, 2013	Sr. High – Athletic Field Concession Stand
8. PHS Girls' Tennis Boosters	September 25, 2013	Sr. High – Auditorium Lobby Area
9. Plum Baseball & Softball Association	Beginning August 12, 2013 and ending October 20, 2013. Based on availability	Sr. High - Softball Field
10. Plum PTA Council	April 28, 2014	Oblock Jr. High – Library
11. Oblock PTA	September 11, October 9, November 13, 2013 January 8, February 12, March 12, April 9, and May 14, 2014	Oblock Jr. High – Library
12. Oblock PTA	April 1, 2014	Oblock Jr. High – Cafeteria/Auditorium
13. PHS Girls' Tennis Boosters	September 19, 2013	Oblock Jr. High – Lobby Area
14. Plum PTA Council	September 23, 2013	Holiday Park – Library
15. Plum PTA Council	February 24, 2014	Pivik – Cafeteria
16. Pivik PTA	September 20, 2013	Pivik – Cafeteria, Gym, Back Parking Lot
17. Pivik PTA	October 1,8,15,22, November 12,19,16, and December 3,10,17, 2013	Pivik – Library
18. Pivik PTA	September 4, October 2, November 6, December 4, 2013 and January 8	Pivik – Cafeteria

	and February 5, 2014	
19. Pivik PTA	November 8, 2013	Pivik – Cafeteria and Gymnasium
20. Adult Recreational Basketball	September 4,11,18,25, October 2,9,16,23,30, November 6,13,20, and December 4,11,18, 2013	Pivik – Gymnasium FEE
21. Plum PTA Council	October 28, 2013	Regency Park – Library
22. Plum PTA Council	November 25, 2013	AS@P – Cafeteria
23. 6 th Grade Trip Committee	September 5, 2013 and April 24, 2014	AS@P - Cafeteria
24. PHS Girls’ Volleyball Boosters	Saturday, September 14 th , 2013	PHS – Gymnasium 1 & 2, Cafeteria, Gym Concession Stand

Recommend approval of the Plum Midget Football Association’s Use of Facilities Application for the PHS Stadium on Sunday, September 29, 2013, with a one time waiver of Policy 707.

Motion by: McMasters, Second by: Dowdell to correct the date to read September 29, 2013

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Motion by: McMasters, Second by: Dowdell to approve the motion with the corrected date.

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to pay the construction invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to renew the maintenance agreement with McQuay Air Conditioning Company for the district centrifugal chillers at a cost of \$10,815 annually.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to purchase Harris School Solutions Time Management Software at a cost of \$18,800.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept PlanCon Part F20, as attached.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

The Facilities Committee met on August 13, 2013. Mr. McMasters made this report. The next meeting is scheduled for Tuesday, September 10, 2013 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the resignation of Timothy Cardinale, Bus Driver, retroactive to July 17, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept the retirement of Thomas Kunkle, Bus Driver, retroactive to July 16, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept the retirement of Lisa Savinda, Bus Driver, effective September 13, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to rescind the July 23, 2013 Board motion to hire Dawn Steele as a Custodian effective August 1, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to hire Rochelle Dunn, SADD Sponsor, at a stipend of \$548 for the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval of a maternity leave for Nadia Abbondanza, Guidance Counselor at Plum High School, beginning on or about October 31, 2013 through March 11, 2014.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval of a maternity leave for Tiffany Seese, 4th Grade Teacher at Pivik Elementary School, beginning on or about January 29, 2014 through March 16, 2014.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval of the ATU Memorandum of Understanding, retroactive to August 1, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to pay substitute bus driver \$15.00 per hour.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to pay substitute bus aides \$11.00 per hour.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval of a leave in accordance with the Family Medical Leave Act (FMLA) for the following employees:

- a. Sherri Lucas, 1st Grade Teacher at Center Elementary School, effective August 27, 2013 through August 30, 2013.
- b. Elizabeth Brown, Nurse's Aide at Plum High School, retroactive to August 23, 2013 through September 28, 2013.

- c. Shari Klein, Administrative Assistant at Plum High School, for an intermittent leave retroactive to August 7, 2013 for a time period not to exceed 12 weeks.
- d. Cheryl Hrovat, Custodian at Plum High School, retroactive to July 31, 2013 through October 4, 2013.
- e. Sylvia Bucci, Special Education Paraprofessional at Plum High School, for an intermittent leave retroactive to August 23, 2013 for a time period not to exceed 12 weeks.
- f. Paulette Cirigliano, Speech Teacher, for an intermittent leave effective August 27, 2013 for a time period not to exceed 12 weeks.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the following overnight field trip requests as presented.

Attendee(s)	Location	Dates
1. Dr. S. Bhamre, Teacher	Atlanta, Georgia NABT Conference	November 20-23, 2013
2. Fast Pitch Softball Team	Orlando, FL	March 19-23, 2014
3. Varsity Baseball Team	St. Petersburg, FL	March 26-30, 2014
4. AS@P 6 th Grade	Washington DC	May 15-18, 2014

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept the annual school picnic agreement with Kennywood for the 2014 school picnic date of Tuesday, June 10, 2014.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept the *Safe Schools* Grant in the amount of \$4,692.78 for training.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

The Education Committee met on August 6, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, September 3, 2013, at 6:00PM in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for July 2013, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for July 2013.

Prior Year Delinquent Taxes	\$58,531.49
Per Capita Taxes	369.03
Miscellaneous Fees Recovered	<u>550.88</u>
Total Amount Collected	\$59,451.40

Recommend approval to accept the 2012-2013 year end Budget Transfers, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to settle 2013 commercial tax assessment appeals for the following, as presented:

- a. Tax Parcel No. 532-D-285
- b. Tax Parcel No. 1095-J-356

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

The Finance Committee met on August 20, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, September 17, 2013, at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

Recommend approval to accept the revisions to Policy No. 801 – Public Records, as presented.

Motion by: Zucco, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

The Policy Committee met on August 6, 2013. Mr. Zucco made this report. The next meeting is scheduled for Tuesday, September 3, 2013, following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee did not meet this month. Mr. McGough made a report.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to accept Hanna Perriello as a Senior High Volunteer Assistant Girls' Volleyball Coach for the 2013-14 season.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to hire the following football coaches for the 2013-14 season:

Name	Coaching Position	Stipend
1. Kyle Simmons	Sr. High Varsity Assistant # 1	\$2922
2. Tyler Swatchick		\$2922
3. Charles Morris	Sr. High Varsity Assistant # 4	\$2922
4. Matt Paris		\$2922
5. Chuck Froehlich	Sr. High J.V. Assistant	\$4495

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to recognize Lacrosse as a varsity club sport at Plum High School beginning spring 2014.

Motion by: St. Leger, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

The Athletic Committee met on August 6, 2013.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month. Mrs. White made a report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month. The Committee will meet on October 1, 2013.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

The Joint Committee did not meet this month.

Eastern Area Schools - Mrs. Loretta White, Representative

The Joint Committee did not meet this month.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Andrew Drake

Mr. Drake made this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Recommend approval to accept the following as our 2014 Pennsylvania School Boards Association officer nominees:

- a. President – William LaCoff
- b. Vice President – Charles Ballard
- c. Treasurer – Otto Voit, III
- d. At-Large Representative – Daniel O'Keefe

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

Announcements

The regular September Board Meeting is scheduled for Tuesday, September 24, 2013 at 7:00 PM in the Plum High School Auditorium.

Adjournment

Motion to adjourn at 7:52PM.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, Zucco

No: None

Absent: White

ATTEST TO: _____
Board Secretary